



# Pennsylvania Department of Health WIC DI Program Dietetic Internship Program Application

Verify application requirements on the internship website. All information must be typed.

Date \_\_\_\_\_

Name \_\_\_\_\_  
(Last) (First) (Middle)

Credentials \_\_\_\_\_

### Present Address

\_\_\_\_\_  
(Street) (Apt #)  
\_\_\_\_\_  
(City) (State) (Zip Code) (Phone with area code)

### Permanent Address (If different)

\_\_\_\_\_  
(Street) (Apt #)  
\_\_\_\_\_  
(City) (State) (Zip Code) (Phone with area code)

\_\_\_\_\_  
(Cell Phone Number with area code) (Work Phone Number with area code)

\_\_\_\_\_  
(Work E-mail address) Work Experience in PA WIC  
(Years/Months)

\_\_\_\_\_  
Actual (MM/DD/YY) Baccalaureate Degree conferred Actual (MM/DD/YY) Course requirements completed

\_\_\_\_\_  
Actual (MM/DD/YY) Graduate Degree conferred Actual (MM/DD/YY) Course requirements completed

Foreign Applicants: Designate Immigration Status \_\_\_\_\_ Expiration Date: \_\_\_\_\_

### Grade Point Averages:

\_\_\_\_\_  
Overall Undergraduate (See Page 5) Overall Graduate (See Page 5) Overall GPA

**Education:** List all colleges or universities attended, with most recent listed first.

College/University	City and State of College/Univeristy	Start and End Dates (Month/Year)	Degree

**Recommendations:** List the names of the 3 individuals who will complete your recommendation forms. Refer to PA WIC Admission Requirements.

Name	Title	Address	E-mail and Phone
	Professor/Additional Work Reference		Email: Phone:
	Local Outreach/ Breastfeeding/NE Coordinator		Email: Phone:
	Local WIC Director		Email: Phone:

**Professional organizations, credentials, and leadership positions:** List professional organizations of which you are a member of, credentials, and any leadership positions you have held. Attach documentation of the below to receive credit towards application score.


**Work experiences in the past five (5) years:** List all experiences, **including volunteer**, beginning with the most recent. Indicate if the experience was paid, volunteer or part of a practicum/field experience associated with a college course. Briefly describe key responsibilities. When indicating the number of hours, use hrs/wk for reoccurring work and volunteer experiences and total hours for limited time volunteer and practicum/field experiences. (Note: if you have professional dietetics work experience from over five years ago, you may include it.) Use additional pages as needed.

Name of Employer / Organization	Position Title	Start and End Dates (Month/Year)	Hrs/Wk or Total Hours	Paid, Volunteer, or Practicum
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1.

Supervisor's Name and Title:

Key Responsibilities:

Email:  
Phone:

2.

Supervisor's Name and Title:

Key Responsibilities:

Email:  
Phone:

3.

Supervisor's Name and Title:

Key Responsibilities:

Email:  
Phone:

4.

Supervisor's Name and Title:

Key Responsibilities:

Email:  
Phone:

5.

Supervisor's Name and Title:

Key Responsibilities:

Email:  
Phone:

6.

Supervisor's Name and Title:

Key Responsibilities:

Email:  
Phone:

Undergraduate College/University	College/University 1		College/University 2		College/University 3	
	Credits	GPA	Credits	GPA	Credits	GPA
From Transcripts						
Grade Points Earned <sup>a</sup>						

<sup>a</sup>To calculate Grade Points Earned, multiply the number of credits times the GPA for each respective institution separately.

<sup>b</sup>To calculate the GPA; divide the Total Grade Points Earned

Total Grade Points Earned =

Total Credits =

**GPA<sub>b</sub> =**

Graduate College/ University	College/University 1		College/University 2		College/University 3	
	Credits	GPA	Credits	GPA	Credits	GPA
From Transcripts						
Grade Points Earned <sup>a</sup>						

<sup>a</sup>To calculate Grade Points Earned, multiply the number of credits times the GPA for each respective institution separately.

<sup>b</sup>To calculate the GPA; divide the Total Grade Points Earned

Total Grade Points Earned =

Total Credits =

**GPA<sub>b</sub> =**

I certify the information I have provided in this application is true and accurate and recognize any false or incorrect statements made herein will be grounds for my dismissal from the program. I understand I must provide an original copy of a signed Verification Statement substantiating completion of academic requirements prior to start date of program.

\_\_\_\_\_

Date

\_\_\_\_\_

Signature

## Instructions for Completing Grade Point Averages

**CALCULATING GPA: (If you have earned credits from multiple educational systems that use different credit units, e.g. semesters and quarters, you must convert all credits to one type of unit.)**

- Example 1 – Pat completed all courses required for a degree in nutrition from one university. Pat should use the calculated GPA on the institution's transcripts.
- Example 2 - Sarah earned a degree in sociology with a minor in nutrition. She attended two community colleges and a state university to fulfill all degree requirements. She took several general interest courses while attending these colleges, although the courses did not meet any specific degree requirements. These courses are listed on her transcripts. Sarah also took a ceramics class at a fourth community college during one summer. It was the only course she took from this college and is not one of the three colleges she attended to meet her degree requirements. Sarah will calculate the GPA using the transcripts from the three institutions she attended where she earned credits towards her degree. Because Sarah did not transfer her ceramics course grade to her degree granting institution, it will not be included in the GPA calculation. General interest courses Sarah took from the three credit earning institutions will be included.

<u>Example:</u>	College/University 1		College/University 2		College/University 3	
	Credits	GPA	Credits	GPA	Credits	GPA
From Transcripts	15	3.90	24	2.90	89	3.32
Grade Points Earned	58.5		69.6		295.48	

<sup>a</sup>To calculate Grade Points Earned, multiply the number of credits times the GPA for each respective institution separately.

<sup>b</sup>To calculate the GPA; divide the Total Grade Points Earned by the Total Credits. In this example:  $423.58 \div 128 = 3.31$ .

Total Grade Points Earned = 423.58
Total Credits = 128
GPA = 3.31